Natural Resource Specialist

Mission Resource Conservation District is a local, non-regulatory Special District in operation since 1944. The District offers education programs, technical assistance, monitoring programs and funding sources to help local landowners meet their

conservation goals.

**The Position:** The District is looking for a Natural Resource Specialist to support all aspects of the of the District’s Exotic Weed Management Program and Conservation Planning Programs, including providing GIS and cartographic services: This position provides project based support such as grants support, data processing and analysis and reporting. Ongoing training will be provided.

**Requirements:** BS in Natural Resource Management, Environmental Science, Geology, Biology or related field. 2 yrs related experience preferred.

**Responsibilities:**

* Experienced in managing multiple projects
* May issue RFPs and negotiate and contract with vendors
* May help develop work plans and project budgets
* Operate GIS to perform data mgt., data upkeep, data analysis
* Supports development of grant application, project reports and outreach

Projects

* May work in variable weather conditions, remote locations, on difficult

and hazardous terrain and under physically demanding circumstances

* Monitor project status to ensure progress toward completion
* Plan, lead and implement special projects
* Attend meetings on behalf of the District

**Starting Salary and Core benefits: $**52,000 to $54,000 to start.Medical and dental, paid leaves, paid training opportunities.

Email cover letter and resumes to [judy@missionrcd.org](mailto:judy@missionrcd.org) Closing: 5/18/2018