

Recruitment Flyer

SAWA Wildlife and Habitat Management Services Manager

The Santa Ana Watershed Association (SAWA) is conducting recruitment for the position of manager of its Wildlife and Habitat Management Services (WHMS). This position manages a department with 8 biologists, 1 assistant biologist, 8 temporary seasonal biologist assistants and a few contract biologist consultants and an annual operating budget of approximately \$1,000,000. The WHMS Department is responsible for carrying out biological monitoring, habitat assessment, biological studies and endangered species recovery programs. See our website at www.sawatershed.org for more information on this Department.

The Santa Ana Watershed Association is 501 c 3 non-profit corporation, comprised of five member special districts serving the Santa Ana River watershed. Those five special districts are Temecula Elsinore Anza Murrieta, Inland Empire, Riverside Corona, and San Jacinto Basin Resource Conservation Districts and the Orange County Water District. For nearly 20 years, the Santa Ana Watershed Association (SAWA) and its partners have been promoting a healthy Santa Ana River watershed for the wildlife and the people who inhabit it. The watershed spans approximately 2,800 square miles and ranges in elevation from 11,500 feet to sea level through five distinctive life zones. The watershed lies in one of Earth's 25 Biodiversity Hotspots—areas rich in flora and fauna that are threatened by human activity.

A major goal of SAWA is to restore the natural functions of the watershed through the enhancement and restoration of the native riparian community. This is accomplished by the removal of exotic plant species and the management of natural resources, including both habitat and wildlife species.

SAWA conducts environmental management projects, working collaboratively with governmental agencies, conservation organizations, and private citizens. SAWA implements facets of the Santa Ana River Watershed Program, continuously restoring natural functions and resources of the river and its tributaries. The most notable collaborating agencies include the U.S. Army Corps of Engineers, U.S. Fish & Wildlife Service, California Department of Fish and Wildlife, U.S. Forest Service, California Department of Water Resources, Riverside County Flood and Water Conservation District, Riverside Parks and Open Space District, Regional Water Quality Control Board and the Western Riverside County Regional Conservation Authority.

JOB DESCRIPTION

The WHMS manager is responsible for the day to day operations of the Department including all administrative, budget, and field and research projects undertaken by the SAWA, including research design, staff schedule coordination and development, quality control, data analyses, and report writing. The manager position is responsible for maintaining the high quality of the biological program and an awareness of field 'conditions.'

Duties

- Provides supervision to all Wildlife and Habitat Management staff and serve as back-up to perform duties listed for all Field Biologists in their absence.
- Oversees development and management of all SAWA endangered species monitoring programs, mitigation projects, the brown-headed cowbirds trapping program and other wildlife and habitat projects as necessary including regulatory compliance.
- Coordinates wildlife and habitat projects with member and outside organizations. Provides input to regulatory agencies on behalf of SAWA. Responds to regulatory and member agencies inquiries requesting wildlife and habitat data.
- Develops and implements quality control/quality assurance measures for efficient and thorough wildlife and habitat monitoring, reporting, and verification of data; approves data and analyses for compliance reports.
- Prepares and/or reviews a variety of reports, logs, analyses, proposal, presentation materials and /or other related documentation to ensure compliance with state and federal environmental regulations, environmental standards and mandates, BMPs and accuracy; performs and/or reviews statistical analysis; analyzes and reviews a variety of environmental restoration and monitoring data and reports; develops new techniques and designs for project and program efficiencies.
- Conducts and oversees aquatic, mammalian, herpetological, avian, and plant surveys and studies.
- Conduct field work to include but not to be limited to surveys and monitoring of endangered birds and other endangered/sensitive species as appropriate and general wildlife surveys including vegetation surveys. May be required to perform field activities on a regular basis.
- Provides biological and technical assistance on all SAWA projects to assure compliance with federal and state law.

Minimum Requirements

1. Knowledge of all software applications such as Microsoft Office Professional.
2. Five years of experience managing and conducting ornithological projects; knowledge of research design, data analysis; demonstrated authorship of scientific papers and reports; a strong understanding of bird population dynamics; bird monitoring expertise, including surveying songbirds by sight and sound.
3. Ability to hike in uneven terrain for long distances.

4. Must be able to obtain any necessary permit(s) or be able to be placed on an existing permits required by U S Fish & Wildlife Service or California Department of Fish & Game for monitoring of fish and/or wildlife.
5. Masters of Science Degree in Biology – Transcripts will be required before hire date.

SALARY AND BENEFITS

- Exempt Salary Range \$ 80K to \$ 102K
- S125 Cafeteria Plan \$600/month
- Sick Leave 56 Hours per year
- Vacation Leave 3 weeks per year
- 6% 403 (b) Retirement Contribution
- Education Stipend

APPLICATION PROCESS

- Resume (no greater than 3 pages) must be sent by email to jennette@sawatershed.org and received no later than February 10th.
- Interviews will be scheduled for the week of February 21st.