

**EMPLOYMENT OPPORTUNITY**  
**Field Coordinator – Land Stewardship Program**  
**The San Diego River Park Foundation**

**Classification:** Full-time – 36 hours per week+  
Non-Exempt  
**Schedule:** Flexible, requires some evenings and weekends  
**Start date:** Immediately  
**Reports to:** Associate Director – Land Stewardship

**Overview:**

We are looking for a dynamic open space conservation professional to join our award winning team. Do you love the outdoors and have the skills to engage others in caring for open space areas?

As a member of the Land Stewardship Program, this Field Coordinator will work at the three open space preserves owned and managed by the organization as well as other project areas. This Field Coordinator will be managing this lands on a day-to-day basis largely through engaging and supporting volunteers. Comfort in working in remote wild land areas is essential to the position. The position requires hiking over rough terrain, operating company vehicles and supervising work being completed. This is considered a full-time position so benefits included health care and dental.

**Duties and Responsibilities** (but not limited to):

- Non-motorized trail routing and leading volunteer maintenance crews
- Organizing and leading community and volunteer hikes to various properties owned by the organization
- Assisting the Research Program in documenting wildlife, conducting photo-monitoring, habitat restoration activities, maintaining remote sensors/cameras
- Managing the plant recovery and restoration nursery
- Work other team members to develop annual preserve work programs as well as proposals for funding, such as grants
- Care for the two company vehicles (fuel, service, etc.)
- Supply purchasing for the programs and other organization activities
- Community relationship including interface with neighbors

**Location:** The position works out of the SDRPF's offices located in western Mission Valley but will include travel to project and program locations.

**Compensation:** \$16.50 per hour plus sick leave, holidays, PTO and paid health care/dental.

**Qualifications/Skills:** An ideal candidate will have:

- Bachelor's degree in a relevant field; or equivalent combination of education and experience.
- A minimum of 1 years of professional work experience in land conservation work, preferably in the non-profit sector.
- Demonstrated success managing and developing relationships with volunteers.
- Ability to work effectively and professionally with employees, volunteers and partners.
- Must be available to work weekends.
- Passion for the mission of the organization and natural resource conservation and outdoor recreation.
- Knowledge of local native flora and fauna.
- Knowledge of trail maintenance and construction standards.
- Must have a valid driver's license and able to drive company vehicles.
- Principled, ethical and committed to high work quality and standards.
- General computer knowledge and experience with Microsoft Word, Excel, Outlook. GIS or other mapping software experience is helpful.
- Comfort working in remote locations and able to problem solve safe solutions to unexpected issues and events
- Outgoing personality, good at building partnerships and working with diverse perspectives and inspiring people at all levels.

This job description is intended as a guide to the general job responsibilities and is not inclusive of every duty the employee is expected to perform.

The San Diego River Park Foundation is an Equal Opportunity Employer.

**Contact:** Please submit a cover letter and resume in electronic form to [rob@sandiegoriver.org](mailto:rob@sandiegoriver.org). Please put "Employment – Land Stewardship" in the subject line.

In your resume and cover letter please clearly identify education and related work experience.

**Deadline:** Applications will be accepted until the position is filled.

Phone call or email inquiries are welcomed. Thank you.

Rob Hutsel. President and CEO  
The San Diego River Park Foundation  
4891 Pacific Highway, Suite 114  
San Diego, CA 92110  
(619) 297-7380 x108  
[rob@sandiegoriver.org](mailto:rob@sandiegoriver.org)