

POSITION DESCRIPTION – Conservation Land Management Assistant: The Escondido Creek Conservancy (Conservancy) is seeking an energetic Conservation Land Management Assistant to support management and restoration of TECC-owned conservation lands in the Escondido Creek watershed. This is a new full-time position that requires outdoor fieldwork and indoor administrative responsibilities.

ABOUT US: Located in the County of San Diego, California, the Conservancy is a non-profit organization dedicated to preserving and restoring the Escondido Creek watershed. TECC has helped protect over 7,000 acres of wildlands, manages 3,100 acres, and is working to improve creek water quality to enhance wildlife habitat. The Conservancy also supports educational programs and compatible outdoor recreation within the watershed.

DUTIES: The Assistant will work with the Conservancy's Conservation Land Manager and Land/Restoration Associate to refine and implement land management protocols. Responsibilities include:

- Standard monthly monitoring of conservation properties; this includes field work like invasive plant control, fence and sign building, trail maintenance, trash removal
- Restoration planning and execution of restoration projects including invasive plant control, site preparation, native plant cultivation and planting, maintenance
- Coordinating and carrying out annual biological reporting
- Assisting with grant-writing to help fund stewardship and restoration activities
- Assisting with permitting and other planning activities
- Coordinating and overseeing contractor work on conservation properties
- Managing volunteer land stewards and participating in other community events

The position involves interaction with the public and is physically demanding.

QUALIFICATIONS: This is an entry-level position for someone with 1-2 years of conservation experience. A Bachelor's degree in conservation, wildlife biology, planning, or related field is preferred. Additional experience may be substituted for education. An understanding of state and federal laws that govern habitat management in San Diego County would be extremely useful, as would experience with planning or permitting processes in California. GIS skills and knowledge of southern California ecology and plant/bird species helpful. The Conservation Land Management Assistant should be a team player and a highly organized person who is comfortable interfacing with the public. A flexible, 'get it done' attitude is essential. Current California driver's license, automobile insurance, and an automobile in good working order are required.

HOURS and COMPENSATION: 36-40 hours per week. Schedule is somewhat flexible; working on the weekend will occasionally be required. Compensation commensurate with experience -- \$40,000-45,000; competitive benefit package including 401K matching and mileage reimbursement.

LOCATION and LOGISTICS: The Conservancy's office is located in downtown Escondido. TECC's properties are located throughout the Escondido Creek watershed in San Diego County, California.

APPLICATION DEADLINE: January 31, 2020

TO APPLY: Our goal is to fill the position in February 2020. Please send your cover letter and resume to information@escondidocreek.org. **No phone calls please.**