



JOB OPPORTUNITY:
SANCTUARY ASSISTANT, SILVERWOOD WILDLIFE SANCTUARY

San Diego Audubon Society (SDAS), a dynamic and growing non-profit organization working to promote the protection and appreciation of birds, other wildlife, and their habitats in San Diego County, seeks a highly motivated individual with demonstrated experience working outdoors to maintain trails, managing native plant habitats, and assisting in the sanctuary's education program to serve as the organization's Sanctuary Assistant at our Silverwood Wildlife Sanctuary. If you have the capacity for strenuous physical labor, enjoy working outdoors (sometimes in extreme temperature conditions), have a good working knowledge of local native flora and fauna, and excel in managing groups of people to meet work project objectives, we want to hear from you.

Responsibilities

Percentages indicate the estimated % of work time spent for each category and vary by season and may change without notice.

Trail Clearing/Erosion Control (30%)

- Maintain approximately seven-mile trail system.
- Maintenance includes pruning/lopping overgrown branches impeding trail access, control of weedy overgrowth of annual grasses on trails, and removing downed limbs and trees in trails.
- Maintain erosion berms (water bars) and brow ditches to control trail erosion.

Fire Clearance (30%)

- Maintain Fire District-mandated fire clearance zones.
- Maintenance includes pruning, trimming, and thinning vegetation, weed eating invasive grasses, stacking and hauling vegetation to chipping staging areas on the property.

Invasive Weed Control (20%)

- Control introduced invasive plant species through identification and physical removal, or via other eradication methods, including herbicide application.

Work party and volunteer supervision (10%)

- Assist Resident Manager in supervising temporary work groups, including AmeriCorps teams and Honor Camp inmates in work projects including trail maintenance, fire clearance, and other projects.
- Assist Resident Manager in supervising volunteer groups and individual volunteers during volunteer work events.

Education, Visitor Services, Facility Maintenance, Other (10%)

- Assist in the preparation and execution of sanctuary visitation, special events, and nature education programming for K-12 and college/university students and the general public, including set up and break down facility amenities.
- Conduct routine maintenance of buildings, cleaning and upkeep of picnic area and tables, observation deck, bird feeding stations, restrooms, Education Center, and other outlying structures.
- Other tasks as directed by the Resident Manager.

Desired Skills & Qualifications

- High level of safety-consciousness to ensure work is conducted a manner that avoids bodily injury and/or damage to property and/or tools
- Mechanical capability to operate hand and power tools safely, including skill in operating and maintaining chainsaws, weed eater, table saw, router and other power equipment and hand tools
- Ability to learn and identify target non-native invasive plant species
- Ability to learn and identify native plant and animal species to deliver education programming and to remain safe while working in an environment that includes hazardous plants and animals.
- Experience working in a variety of challenging working conditions, including working outdoors in steep, rough terrain, often in extreme temperatures (below freezing to over 100 degrees Fahrenheit)
- Demonstrated ability to manage work groups successfully, including good communication and teaching skills and a sensitivity to and awareness of individual group dynamics
- Outgoing people-person with good oral communication skills
- Very organized and able to set priorities and handle multiple tasks
- Hard working, self-motivated, able to work in a team setting or individually
- Work requires frequent hiking, standing, bending, lifting, carrying and climbing
- Basic proficiency in computer skills, including email and word processing software/programs
- Must be physically able and willing to perform all aspects of job in all seasons and be able to move materials and equipment weighing over 50 pounds

Other Job Requirements

- Must have a valid driver's license, excellent driving record, and reliable transportation
- Must be able to work weekend events, including occasional Sundays
- Offer of employment contingent upon completion of criminal background check and TB test

Salary, Benefits & Terms

This is a part-time, non-exempt (hourly) position. The anticipated length of the position is through May 31, 2017, although employee will be employed at-will. The hourly wage range for this position is \$10-14, depending upon experience. Hours worked per week will be scheduled by your supervisor, the Silverwood Resident Manager, and may not exceed 90 hours per month on average. Benefits include paid health insurance, vacation, SIMPLE-IRA retirement plan, and sick leave. Details on benefits can be found in the SDAS Employee Handbook.

To Apply

Candidates are encouraged to submit a cover letter and resume electronically to swssa_applicant@sandiegoaudubon.org. No phone calls, please. If materials cannot be sent electronically, hard copies can be submitted to: Phil Lambert, Silverwood Wildlife Sanctuary, 13003 Wildcat Canyon Road, Lakeside, CA 92040.

San Diego Audubon is an Equal Opportunity Employer.