

**San Diego Association of Governments**  
**Famosa Slough Stormwater Treatment Pond**  
**Restoration and Enhancement**  
**Friends of Famosa Slough**  
**Quarterly Progress Report**  
**Reporting Period: October 1, 2023 - June 30, 2024**  
**Submission Date: October 30, 2024**  
**SANDAG Contract Number: SI125487 EMP-01**

## **Quarterly Status Report Overview**

**PLEASE DO NOT CHANGE OR ALTER THE FORMATTING OF THIS DOCUMENT!**

SANDAG has developed a standardized grant monitoring and tracking program for the Environmental Mitigation Program (EMP) Land Management Grant Program. The purpose is to collect information on individual projects and the grant program as a whole for reporting to the Regional Habitat Conservation Taskforce, SANDAG Policy Advisory Committees, and the SANDAG Board of Directors. SANDAG monitors grantees through invoices, progress reports, performance measures, and designated photograph points. These standardized reporting templates and instructions for submittal are included below.

**EMP Land Management Grants**  
*Quarterly Progress Report Template*

**Work Performed this Period:**

**1. Task 1 – Site Surveying & Restoration Plan**

[\$9,700 allocated, see re-allocation request Aug 16, 2024]

[\$5,194 requested per M&A invoice 24011201]

Merke & Associates completed Survey and mapping, project planning, permitting for Route B - if SAA is required.

All of Task 1 is complete here

PROJECT TASK		BEGINNING GRANT BALANCE	
1	Site Surveying & Restoration Plan	\$ <del>8,000.00</del>	\$9,700.00
2	Agency Permitting	\$ 3,000.00	
3	Removal, Testing, Disposal of Debris, and Fine Grading	\$ 28,000.00	
4	Restoring Berms	\$ <del>8,000.00</del>	\$6,300.00
5	Removal & Disposal of Non-Native Plants	\$ 4,000.00	
6	Revegetation	\$ 2,000.00	
7	Administrative		
Total:		\$ 53,000.00	

**Task 2 – Agency Permitting –**

[\$3,000 allocated]

[\$2,914.30 requested per Doc No: D-0041751217-8 6/21/2024]

Permit to State of California Department of Fish and Wildlife

**Task 3 – Removal, testing and disposal of debris and fine grading –**

[\$28,000 allocated] [0%]

**Task 4 – restoring berms –**

[\$6,300 allocated] [0%]

**Task 5 – removal & disposal of non-native plants –**

[\$4,000 allocated] [0%]

**Task 6 – Regvegetation –**

[\$2,000 allocated] [0%]

## Task 7 - Administrative -

Provide the exact work start date, a description of the work completed under each task, and percent complete. Add additional tasks as necessary

### Work Anticipated Next Period

We are continuing to finalize streambed permit and development of maintenance plan. We will have meeting with Richelle Angel for Pre-construction meeting.

### Issues to Note

We have run into a stream bed alternation permit being required.

### Photographs & Figures

**Photographs and figures are invaluable!** Please include photos in the Quarterly Progress Reports and any figures (if applicable). Both photos and figures may be included throughout the document under corresponding tasks or at the end following the Issues to Note section. Photographs taken at the same place or photographic points (photo-points) can assist SANDAG staff in tracking the project's progress over time.

It is required that **Photographs include:**

- A before and after comparison sequence from the start to the completion of the project for photo points.
- A brief description of the corresponding tasks, date, and activity in the photograph.
- **A copy of each photograph included in the report submitted in a .jpeg or .png file format.**

It is required that **Figures include:**

- A caption with a brief description.

### SDMMP Project Page

To receive reimbursement for work conducted within the quarter, submission of Quarterly Progress, Annual, and Final Reports must be added to your project's Project Page on the SDMMP website. Add any necessary photographs to the photo carousel and fill out the photograph information. *Please contact Sarah McCutcheon ([smccutcheon@usgs.gov](mailto:smccutcheon@usgs.gov)) or Emily Perkins ([eperkins@usgs.gov](mailto:eperkins@usgs.gov)) if you are having trouble accessing or editing your project page.*

### Project Performance Measures Instructions

## EMP Land Management Grants

### Quarterly Progress Report Template

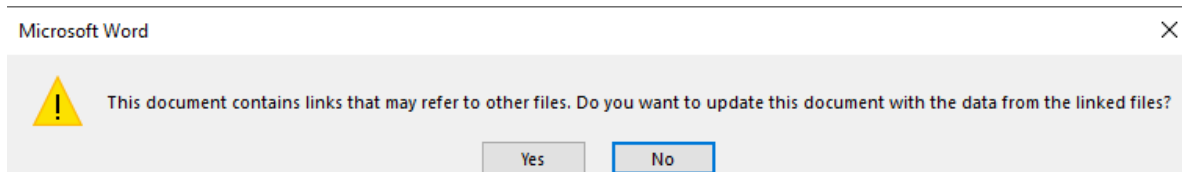
SANDAG will utilize the SANDAG Performance Measures to document compliance with the Project. Grantee's performance will be measured against the Performance Measures (Exhibit D) during the term of the project. More details on Performance Measures and Grant Recovery Plans are outlined in the Grant Agreements.

#### To access the **Project Performance Measures Excel Spreadsheet**:

- Simply double-click on the Excel icon located under the *Project Performance Measures* section.
  - An excel sheet will open, please fill out and then click save.
- Once the Excel spreadsheet is saved, please exit Excel and the spreadsheet will automatically update the icon in the Quarterly Progress Report Word document.

#### When opening the document with the **Project Performance Measures Excel Spreadsheet**:

- When you first open the Quarterly Progress Report Template, a warning message will open (image of the warning message below)
  - Click Yes to update the links in the document.



## Performance Measures

Please include the Project's Performance Measures for each Quarterly Invoice and Progress Report in order to receive reimbursement.



Final Performance  
Measures-FFS\_CP FF



## TRANSNET EMP GRANT PROGRAM ITEMIZED INVOICE

To: **Kim Smith**  
SANDAG  
401 "B" Street, Suite 800  
San Diego, CA 92101-4231

From: **Tim Fleming**  
Friends of Famosa Slough  
PO Box 87280  
San Diego, CA 92138-7280

Grant Number: **S1125487**  
Project Name: Famosa Slough Stormwater Treatment Pond  
Restoration and Enhancement Project

Grant Invoice Number: **002**

Billing Period: FROM 10/1/2023 TO 6/30/2024

Invoice Date: September 27, 2024

PROJECT TASK		BEGINNING GRANT BALANCE	PREVIOUS GRANT EXPENDITURES	CURRENT GRANT EXPENDITURES THIS PERIOD	GRANT EXPENDITURES TO DATE	REMAINING GRANT BALANCE
1	Site Surveying & Restoration Plan	\$ 8,000.00	\$ 4,506.00	\$ 5,197.75	\$ 9,703.75	\$ (3.75)
2	Agency Permitting	\$ 3,000.00	\$ -	\$ 2,914.30	\$ 2,914.30	\$ 85.70
3	Removal, Testing, Disposal of Debris, and Fine Grading	\$ 28,000.00	\$ -	\$ -	\$ -	\$ 28,000.00
4	Restoring Berms	\$ 8,000.00	\$ -	\$ -	\$ -	\$ 6,300.00
5	Removal & Disposal of Non-Native Plants	\$ 4,000.00	\$ -	\$ -	\$ -	\$ 4,000.00
6	Revegetation	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,000.00
7	Administrative		\$ -	\$ -	\$ -	\$ -
Total:		\$ 53,000.00	\$ 4,506.00	\$ 8,112.05	\$ 12,618.05	\$ 40,381.95

Total Current Expenditures:	\$ 8,112.05
10% Retention Withheld	\$ 811.21
Total Amount Due this Invoice:	\$ 7,300.84

### CERTIFICATION OF GRANTEE

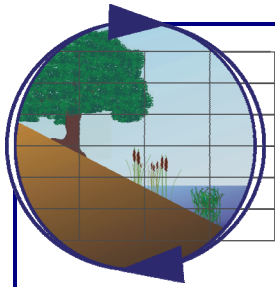
I hereby certify that the above costs were incurred in performance of the work required under the arrangement of the grant and are consistent with the amounts evidenced by supporting documents and expenditures.

Signature

Tim Fleming  
Printed Name and Title

9/27/24  
Date

\*Summary of Deliverables Provided with Invoice\* Submit all invoices to [Lauren.Lee@sandag.org](mailto:Lauren.Lee@sandag.org)



## Merkel & Associates, Inc.

5434 Ruffin Road, San Diego, CA 92123

Tel: 858/560-5465 • Fax: 858/560-7779

e-mail: [associates@merkeline.com](mailto:associates@merkeline.com)

January 12, 2024

Tim Fleming  
Friends of Famosa Slough

M&A Invoice: 24011201

M&A #: 96-074-12

Invoice Amt: **\$5,197.75**

**Re: Famosa Slough Stormwater Treatment Pond Restoration and Enhancement Project  
SANDAG No. S1125487**

Dear Tim,

This invoice is for biological services from October 1, 2023 to December 31, 2023 on the above referenced project. The total expenditures are as follows:

Task	Staff	Rate	Hrs/ Unit	Amount	Total
<b>1</b>	<b>Site Surveying &amp; Restoration Plan</b>				
	Principal Consultant	\$249.00	1.00	\$249.00	
	Senior Biologist	\$135.00	12.50	\$1,687.50	
	GIS Specialist	\$105.00	9.75	\$1,023.75	
	Clerical Support	\$75.00	0.75	\$56.25	
	Reprographics	\$17.00	1.00	\$17.00	
	Mileage	\$0.655	51.00	\$33.41	
					<b>\$3,066.91</b>

Task 1 Budget Available & Amount Being Billed: **\$3,065.50**

<b>1</b>	<b>Site Surveying &amp; Restoration Plan</b>				
	<b>Task 2a. Development of Maintenance Action</b>				
	Principal Consultant	\$249.00	5.00	\$1,245.00	
	Senior Biologist	\$135.00	4.25	\$573.75	
					<b>\$1,818.75</b>

<b>1</b>	<b>Site Surveying &amp; Restoration Plan</b>				
	<b>Task 3a. Route A – No Permits Required</b>				
	Principal Consultant	\$249.00	0.50	\$124.50	
	Senior Biologist	\$135.00	0.25	\$33.75	
					<b>\$158.25</b>

Task 3a Budget Available & Amount Being Billed: **\$144.75**

<b>1</b>	<b>Site Surveying &amp; Restoration Plan</b>				
	Senior Biologist	\$135.00	1.25	\$168.75	
					<b>\$168.75</b>

**Total Invoice Amount Due: \$5,197.75**

Please reference the project and invoice numbers when making payment. Should you have any questions on this invoice or other issues related to this work, please contact Amanda Gonzales or Kathy Rogers. We appreciate the opportunity to work with you.

Sincerely,

A handwritten signature in black ink, appearing to read "Keith W. Merkel". The signature is fluid and cursive, with the first name "Keith" and last name "Merkel" clearly distinguishable.

Keith W. Merkel  
Principal Consultant

Attachments: Billing Summary  
Progress Report



January 12, 2024

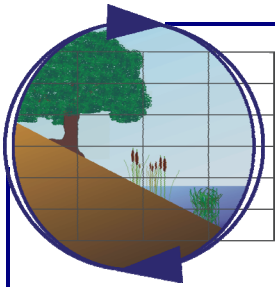
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M&A Invoice: 24011201  
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**Re: Famosa Slough Stormwater Treatment Pond Restoration and Enhancement Project**  
**SANDAG No. S1125487**

**Billing Summary**

<b>Task</b>	<b>Contract Amount</b>	<b>% Comp.</b>	<b>Prior Billings</b>	<b>Current Amount</b>	<b>Remaining</b>
<b>Survey and Mapping</b>	\$4,600.00	100 %	\$1,534.50	\$3,065.50	\$0.00
<b>Project Planning</b>					
<i>Development of Maintenance Action</i>	\$3,480.00	70 %	\$626.25	\$1,818.75	\$1,035.00
<i>Implementation Optimization</i>	\$2,160.00	0 %	\$0.00		\$2,160.00
<b>Permitting</b>					
<i>Route A – No Permits Required</i>	\$2,490.00	100 %	\$2,345.25	\$144.75	\$0.00
<i>Route B – If SAA is Required (Optional)</i>	\$5,800.00	3 %	\$0.00	\$168.75	\$5,631.25
	\$18,530.00	52 %	\$4,506.00		\$8,826.25
	<b>Total Invoice Amount Due:</b>			<b><u>\$5,197.75</u></b>	



## **Merkel & Associates, Inc.**

5434 Ruffin Road, San Diego, CA 92123

Tel: 858/560-5465 • Fax: 858/560-7779

e-mail: [associates@merkeline.com](mailto:associates@merkeline.com)

January 12, 2024

Tim Fleming  
Friends of Famosa Slough

Merkel & Associates, Inc. #96-074-12

### **PROGRESS REPORT**

#### **Famosa Slough – Stormwater Treatment Pond Restoration and Enhancement Project**

**SANDAG No. S1125487**

**10/1/23 – 12/31/23**

The following is a summary of activities performed by Merkel & Associates, Inc. (M&A) for the Stormwater Treatment Pond Restoration and Enhancement Project, during the reporting period starting October 1, 2023 and ending December 31, 2023.

#### **Survey and Mapping**

##### **1 Site Surveying & Restoration Plan**

- M&A conducted a follow-up field survey on October 27 and continued to process data for the site. This included evaluation of potential jurisdictional resources and review of topographical data.
- M&A maintained contact with Mr. Tim Flemming and participated in a meeting with Mr. Flemming and Gafcon on November 11.

#### **Project Planning**

##### **1 Site Surveying & Restoration Plan**

##### **Subtask . Development of Maintenance Action**

- M&A prepared a maintenance action plan and submitted it to the team for review on October 30.
- M&A maintained contact with Mr. Tim Flemming and Mr. Jim Peugh and participated in a status update meeting on October 13.

##### **Subtask Implementation Optimization**

- No activity.

#### **Permitting**

##### **1 Site Surveying & Restoration Plan**

##### **Subtask Route A – No Permits Required**

- Following submittal of the proposed maintenance action letters to USACE, RWQCB, and CDFW on September 29, M&A followed up with all agencies (e-mail and phone discussions). As of October 18, we had written confirmation from both the USACE and RWQCB that the proposed maintenance action would not require a permit or certification from either agency. However, CDFW confirmed that a SAA would be required.

##### **Route B – If SAA is Required (Optional)**

##### **1 Site Surveying & Restoration Plan**

- M&A maintained contact with Mr. Flemming and Mr. Peugh. M&A participated in a virtual meeting on December 19 in which the team confirmed that we would proceed with a SAA Standard Agreement. M&A e-mailed the City of San Diego on the same day to initiate the CEQA process.

Please print this license order confirmation for your records.

Once you have printed your receipt and license document(s) (as applicable) you will have concluded the online ordering process. You may use any self-print license document within the validity dates on the document.

**NOTE:** Please allow at least 15 days for your mail fulfilled annual license, harvest tag, fishing report card, or annual lands pass to arrive in the mail. If you ordered multiple items, they will be printed and mailed in a single long document. Be sure to separate the license documents after the "—END OF DOCUMENT—" indicator before use.

If you do not receive your license document(s) in the mail within 15 days, please contact us as soon as possible. If over 90 days pass from your purchase date you may be required to purchase duplicate items.

(916)928-5805  
LRB@WILDLIFE.CA.GOV

## California Department of Fish and Wildlife

### License Order Confirmation

Trans Number: 31600676

Licensee Name: TIMOTHY MICHAEL FLEMING

GO ID: 1033064377

Date of Birth: 04/23/1969

Item Name	Your Price
2024 1602 Std \$25 - 100K	2,914.30
Customer Total: \$2,914.30	
Order Total: \$2,914.30	

Purchase Total: \$2,914.30

### Charged To Visa: \$2,914.30

Credit Card Number: \*\*\*\*\*6718

Reference Number: 5829145

Purchase Date/Time: 6/21/2024 3:48:59 PM

Retain this LICENSE ORDER CONFIRMATION as Proof of Purchase.

**24 LSA**STATE OF CALIFORNIA  
DEPARTMENT OF FISH AND WILDLIFE**LSA PAYMENT RECEIPT****Not a license****D-0041751217-8****GO ID: 1033064377****STATE ID: B758\*\*\*\* CA****TIMOTHY MICHAEL FLEMING****4417 TIVOLI STREET****SAN DIEGO, CA 92107**Doc No: D-0041751217-8  
Trans: 000000031600676  
212706764Outlet No: 305002-001  
6/21/2024 3:48:59 PM**Item** **Fee\*****1602 Std \$25 - 100K \$2,914.30**

Applicant Name: FLEMING

Business Name: FRIENDS OF FAMOSA SLOUGH

CountyName: SAN DIEGO

LSA Notification #: 49439

Project Name: FAMOSA SLOUGH WATER QUALITY  
TREATMENT WETLANDS SEDIMENTATION BASIN  
CLEANOUT**Total: \$2,914.30**\*Includes any applicable application fees, agent handling fees and  
license buyer surcharge.

----- End of Document D-0041751217-8 -----