

**San Diego Association of Governments
El Monte Preserve Bat Hotel Project
Earth Discovery Institute
Quarterly Progress Report
Reporting Period: January 1 – March 31, 2024
Submission Date: 21 April 2024
SANDAG Contract Number: S1125486**

Quarterly Status Report Overview

PLEASE DO NOT CHANGE OR ALTER THE FORMATTING OF THIS DOCUMENT!

SANDAG has developed a standardized grant monitoring and tracking program for the Environmental Mitigation Program (EMP) Land Management Grant Program. The purpose is to collect information on individual projects and the grant program as a whole for reporting to the Regional Habitat Conservation Taskforce, SANDAG Policy Advisory Committees, and the SANDAG Board of Directors. SANDAG monitors grantees through invoices, progress reports, performance measures, and designated photograph points. These standardized reporting templates and instructions for submittal are included below.

Work Performed this Period:

Provide the exact work start date, a description of the work completed under each task, and percent complete. Add additional tasks as necessary

1. Task 1- Bat Hotel Construction and Installation

Subcontractor Jim DeBoer finalized construction and installed the bat roost structure at El Monte Preserve on January 27th, 2024. Photographs 1 and 2.

2. Task 2-Bat Surveys, Monitoring, and Data Analysis

Subcontractor Drew Stoke conducted Anabat monitoring at the project site from January 19 to 23 and analyzed the data. Drew recorded 1147 bat passes from 7 different species. The monitoring revealed a lot of bat activity, particularly for the Pocketed free-tailed bat (*Nyctinomops femorosaccus*), a California Species of Special Concern.

3. Task 3-Bat Outreach and Education

The EDI Conservation Director Led two bat-themed outreach events focusing on local bats and bat conservation. The first event, "Bats and Birds," took place on January 28th, with 20 participants attending. The second event, "Bats and Blooms," took place on March 3rd, with 10 participants attending. Photographs 3 and 4.

4. Task 4-Project Management/Administrative/Report Writing

On the 12th of January, the EDI Conservation Director met with Richelle from Gafcon to discuss labor compliance requirements. On January 17th, the EDI Conservation Director met with Jim DeBoer, Drew Stokes, and Chris Manzuk at El Monte Ecological Preserve to prepare for the installation of the Bat Hotel. The EDI Conservation Director also designed a sign for the Bat Hotel, worked on budget reallocation, facilitated the Bat Hotel installation at the project site, and wrote the quarterly report.

Work Anticipated Next Period

This does not need to be task specific but should include a short paragraph or bullet point list of activities anticipated for next quarter.

Next quarter, the EDI Conservation Director and Drew Stokes will lead a bat monitoring event for the public at El Monte, actively monitoring bats and educating about bat conservation and the Bat Hotel. The EDI Conservation Director will prepare the Annual Report.

Issues to Note

Please provide a brief description of any issue(s) encountered during the reporting period and any steps taken to address the issue(s).

Photographs & Figures

Photographs and figures are invaluable! Please include photos in the Quarterly Progress Reports and any figures (if applicable). Both photos and figures may be included throughout the document under corresponding tasks or at the end following the Issues to Note section. Photographs taken at the same place or photographic points (photo-points) can assist SANDAG staff in tracking the project's progress over time.

It is required that **Photographs include:**

- A before and after comparison sequence from the start to the completion of the project for photo points.
- A brief description of the corresponding tasks, date, and activity in the photograph.
- **A copy of each photograph included in the report submitted in a .jpeg or .png file format.**

It is required that **Figures include:**

- A caption with a brief description.



Photograph 1. Bat Hotel after Installation at El Monte Ecological Preserve.

EMP Land Management Grants
Quarterly Progress Report Template



Photograph 2. Signage attached to the Bat Hotel.



Photograph 3. Participants at the bat outreach event at El Monte Ecological Preserve on January 28th, 2024.



Photograph 4. EDI Conservation Technician and participants at the bat outreach event at El Monte Ecological Preserve on March 3rd, 2024.

SDMMP Project Page

To receive reimbursement for work conducted within the quarter, submission of Quarterly Progress, Annual, and Final Reports must be added to your project's Project Page on the SDMMP website. Add any necessary photographs to the photo carousel and fill out the photograph information. *Please contact Sarah McCutcheon (smccutcheon@usgs.gov) or Emily Perkins (eperkins@usgs.gov) if you are having trouble accessing or editing your project page.*

Project Performance Measures Instructions

SANDAG will utilize the SANDAG Performance Measures to document compliance with the Project. Grantee's performance will be measured against the Performance Measures (Exhibit D) during the term of the project. More details on Performance Measures and Grant Recovery Plans are outlined in the Grant Agreements.

To access the **Project Performance Measures Excel Spreadsheet:**

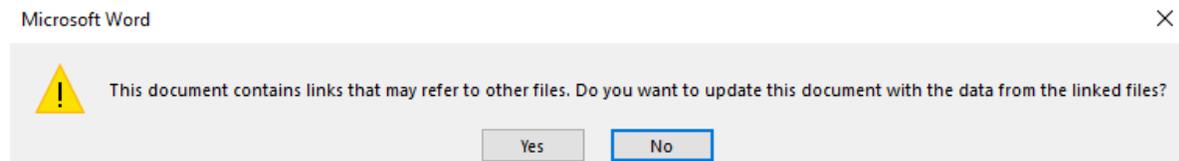
EMP Land Management Grants

Quarterly Progress Report Template

- Simply double-click on the Excel icon located under the *Project Performance Measures* section.
 - An excel sheet will open, please fill out and then click save.
- Once the Excel spreadsheet is saved, please exit Excel and the spreadsheet will automatically update the icon in the Quarterly Progress Report Word document.

When opening the document with the **Project Performance Measures Excel Spreadsheet:**

- When you first open the Quarterly Progress Report Template, a warning message will open (image of the warning message below)
 - Click Yes to update the links in the document.



Performance Measures

Please include the Project's Performance Measures for each Quarterly Invoice and Progress Report in order to receive reimbursement.

